

## RECORD OF PROCEEDINGS

Minutes of the Governing Authority of the *Unity Academy* (UA) Educational Solutions Company located at 2740 Airport Dr STE 300, Columbus, Ohio 43219 on September 21, 2023

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President called the meeting to order at 6:18 p.m.

ROLL CALL:	Louis Morgan	Present
	Paula Parlett	Present
	Gloria Anderson	Present
	Dennis McKay	Present
	Shonen Thomas	Present

OTHER'S PRESENT: Dr. Robert Stephens, Estella Stephens, Michelle Raglin, Vicki Travis, Caroline Zito, Gayle Gilmore, and Jodi Russell (via telephone).

Paula Parlett moved and Louis Morgan seconded that the Governing Authority approve the Agenda. (Exhibit A)

ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Shonen Thomas	Yea	<u>  --  </u>	Failed
	Gloria Anderson	Yea		
	Dennis McKay	Yea		
	Paula Parlett	Yea		

Paula Parlett moved and Louis Morgan seconded that the Governing Authority approve the minutes from the May 18, 2023 meeting. (Exhibit B)

ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Shonen Thomas	Yea	<u>  --  </u>	Failed
	Gloria Anderson	Yea		
	Dennis McKay	Yea		
	Paula Parlett	Yea		

Paula Parlett moved and Louis Morgan seconded that the Governing Authority approve the Treasurer's Report presented by Caroline Zito. (Exhibit C)

- Reconciliation for CCA. (Includes all Bank Statements)
- Revenue Summary
- Financial Summary
- Check Register

ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Shonen Thomas	Yea	<u>  --  </u>	Failed
	Gloria Anderson	Yea		
	Dennis McKay	Yea		
	Paula Parlett	Yea		

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### Director of Academic's Report

Presented by Dr. Estella Stephens, Superintendent, she spoke on:

- Enrollment: 57
- Stated we have a new principal from Dubai that was returning to the country after being abroad.
- Testing is up and running and we are working through M-Class challenges
- We conducted a 2-week professional development for teachers
- Students started school on August 14
- We have hired international teachers to help with the shortages who arrived 2-3 weeks ago. We did a 1-week intensive bookcamp with them, 1-week of shadowing strong teachers and this was their first week in the classrooms teaching.
- We have hired coaches to provide coaching in addition to the Director of Academics.
- Summer camps went well, and additional information will be shared later.
- Your donations assisted and helped our kids out tremendously.
- We had a formal program with the University of Maryland Eastern Shore.
- This past weekend a group of staff went the Hispanic Heritage parade and another Hispanic event.
- We have sent postcard mailers and have a spectrum ad coming out soon.
- Advised interventions are in place since he inherited stuff from the prior principal with a 30-day improvement plan
- We were not expecting 2.5 stars
- We have had subs while we were waiting for international teachers arrived; with one sub already being released.

Ms. Parlett asked how many have been with us.

Dr. Robert said 90%.

Dr. Estella said when data was disaggregated 11 students did not grow, 6 students passed and some were EL students who needed additional help and 1 teacher was moved from math and moved to another assignment.

Dr. Estella said it was an adult problem.

Ms. Parlett said if they have been with us, they should have been used to the rigor.

- Dr. Estella said we are working on a 3 year grant for \$5mil with University of Maryland Eastern Shore,
- Shared the needs for the new projects.
- International teachers picture shared.
- Shared information about the summer camps at Purdue and UMES.
- NASA from Cleveland came in virtually to speak with kids about careers with NASA.

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- Mt. Cannel will be onsite tomorrow to speak with the kids about careers in health care.
- Dr. Estella thanked the board for their donations and the exposure they helped provide to our students.
- Dr. McKay said he knows these kids took pictures so can we gather from the kids to share.
- Thank you notes for the next meeting.

### **Sponsor's Report**

- Jodi said that Dawn had a prior engagement and there were plenty of emails she sent out over the past several days with important information.
- The annual budget and 5yr forecast to be sent to Dawn and Jodi once approved and there will not be any extensions allotted.
- Science of reading surveys sent out and are due Oct 6.
- Curriculum for 7-12 dyslexia will be released in 2024.
- Trainings will be available for free.
- There is a focus on math and reading scores and they must improve.
- PD's are available through them.
- Epicenter collection will be sent out October 18

### **Consent Agenda**

- Approve the Monthly review of the Proof of Residency Verification for the months of August & September 2023.
- Approve the provision for a \$125.00 per meeting stipend for all Governing Board Members for the 2023-2024 School Year
- Approve the Annual Conflict of Interest Certification for each Governing Board Member the 2023-2024 School Year
- Approve the Governing Board Member No Findings for Recovery for the 2023-2024 School Year
- Approve the Written Attestation for Governing Board Members for the 2023-2024 School Year
- Approve the Written Attestation for Employees for the 2023-2024 School Year
- Approve the Written Attestation for Contracted Employees for the 2023-2024 School Year

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Shonen Thomas moved and Paula Parlett seconded that the Governing Authority approve Consent Agenda.

ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Shonen Thomas	Yea		Failed
	Gloria Anderson	Yea		
	Dennis McKay	Yea		
	Paula Parlett	Yea		

### Fall Policy Updates:

- 241.1 R.C. 3314.041 Notice
- 245 Promotion and Retention Policy
- 254 Calamity Day Make-up Policy
- 381 Personal Leave

### Annual Review and approval of the following Policies for the 2023-2024 School Year:

- 203.2 Title I and Parent's Right to Know
- 204.14 Career Advising and Student Success Plan
- 225 Religion in Schools
- 227 Rights of Individuals with Disabilities
- 227.1 Child Find
- 241 Admission and Lottery Standards
- 241.3 Compulsory and Early Kindergarten Admissions
- 242 Student Assessment and Academic Intervention Services
- 242.1 Security Provisions for Statewide Assessment Tests
- 245 Promotion and Retention Policy (Being updated at this meeting)
- 264.1 Anti-Harassment, Intimidation, and Bullying Policy
- 269 Use of Tobacco on School Premises
- 276 Positive Behavioral Interventions and Supports, Seclusion and Restraint
- 294 Student Records and Release of Information
- 401 Health Services
- 402 Use of Medication Policy
- 402.1 Care of Students with Diabetes
- 403 Use of Inhaler/Epinephrine Autoinjector
- 404 Health Examinations and Immunizations
- 405 Emergency Medical Procedures
- 406 Emergency Medical Authorization
- 407 Control of Communicable Disease
- 408 Non-Casual-Contact Communicable Disease
- 409 Control of Blood-Borne Pathogens
- 410 Head Lice Infestations
- 411 Infectious Disease Policy
- 412 AIDS Policy

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- 413 Peanut or Other Food Allergies
- 414 Bed Bug Infestations
- 415 Use of Animals in the Classroom or on School Premises
- 453 Wellness Policy

Gloria Anderson moved and Paula Parlett seconded that the Governing Authority approve Fall policies.

ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Shonen Thomas	Yea		Failed
	Gloria Anderson	Yea		
	Dennis McKay	Yea		
	Paula Parlett	Yea		

### New Business

Motion made by Gloria Anderson and seconded by Louis Morgan to approve the proof of insurance coverage presented by the Operator for an Employee Dishonesty and Faithful Performance of Duty policy for the treasurer and Policy 142 - Approval and Monitoring of Budget/Bond; Financial Reporting.

ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Gloria Anderson	Yea	--	Failed
	Shonen Thomas	Yea		
	Dennis McKay	Yea		
	Paula Parlett	Yea		

Dr. McKay stated more schools should be doing what we are doing by taking kids to universities. Dr. Robert said he thinks that is probably not prevalent.

Discussions ensued regarding the importance and efficacy of incentivizing student academic growth. President recommended, Louis Morgan moved and Shonen Thomas seconded that the Board of Directors approve, adopt and ratify that, for fiscal year 2024, for every school named as an Ohio Community School of Quality that receives funding under the Quality Community School Support Fund, the Superintendent shall receive \$25,000. Such a bonus plan shall be addressed annually to evaluate the intended progress to be incentivized.

ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Gloria Anderson	Yea	--	Failed
	Shonen Thomas	Yea		
	Dennis McKay	Yea		
	Paula Parlett	Yea		

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ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Gloria Anderson	Yea	--	Failed
	Shonen Thomas	Yea		
	Dennis McKay	Yea		
	Paula Parlett	Yea		

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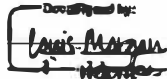
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Gloria Anderson moved and Louis Morgan seconded that the Governing Authority Meeting is hereby adjourned at 6:37 p.m.

Attest:

Notarized by:

  
Louis Morgan

  
Secretary